

ANC 5E PUBLIC MEETING MINUTES

Part I: Opening

Call to Order **Commissioner Quinn**

Meeting called to order at 7:09 p.m.

Roll Call **Commissioner Thomas**

Present: Lewis, Steiner, Pinkney, Thomas, Quinn, Pearl, Barnes, Hobaugh

Absent: Holliday (arrived late at 7:17 p.m.)

Approval of Agenda **Commissioners**

There were multiple changes to the agenda: the addition of the Financial Secretary and vote on position, moving the Rock and Roll DC Marathon to the Community Concerns section of the agenda, BZA 19101 removed from the agenda and placed on February agenda, changes to the grant guidelines to remove the requirement of 501C3 status and the approval/selection of a mediator. Comm. Thomas moved to accept the agenda with these amendments. Motion was seconded and passed voice vote.

Election of Officers **Commissioners**

Comm. Steiner moved that ANC 5E installs a financial secretary position with the responsibility for documentation for expenditures and signatures for checks and the receiving of paper statements from the bank. The motion was seconded and passed voice vote.

The following were the results of the election of new officers for 2016:

Chairperson: Comm. Quinn

Vice Chairperson: Comm. Hobaugh

Treasurer: Comm. Holliday

Corresponding Secretary: Comm. Barnes

Recording Secretary: Comm. Pearl

Part II. Public Safety Reports/Q&A **PSA 501 & 502 Officer**

There was a brief public safety report provided during the meeting.

Part III: Business Administration

Approval of December Meeting Minutes..... **Commissioners**

Comm. Pearl moved to accept the December Meeting Minutes as written. Motion was seconded and passed voice vote.

Treasurer's Report..... **Treasurer**

Comm. Holliday reported that the transfer to the new bank has been completed, but the new checks have not yet been received. There will need to be new signatories completed with the changes in officers. A total of \$56,350.29 has been transferred from Capitol One to Industrial Bank and reflects that all written checks have been cleared.

Approval to Pay Bills/Reimbursements **Commissioners**

Comm. Hobaugh presented paperwork and receipt for reimbursement for SMD 5E10 newsletter for 2016 Quarter 1 which totaled \$283.22. Comm. Hobaugh added the need to pay the \$400.00 to Woge Media for the recording of this meeting to be paid upon receipt of the recording and invoice. Comm. Holliday moved to pay these bills. Motion was seconded and passed by voice vote.

Approval of Budget..... **Commissioners**

Comm. Steiner moved that any single member district that did not use their funds for beautification in 2015 be able to use those funds in 2016 increasing their overall 2016 allocation for beautification by the \$1000. Comm. Holliday confirmed that would be applicable for SMD 5E01, 5E02 and 5E04. The motion was seconded and passed voice vote. The commissioners discussed the overall budget provided and made the following modifications. Comm. Barnes moved to approve the budget with the changes that were made and her motion was seconded and passed by voice vote.

Line Item	Sub Categories	Amount
Personnel		\$0.00
Direct Office Cost		\$0.00
Communications		\$0.00
Office Supplies, Equipment, Printing	Postage \$1500, Printing & Copying \$1500, Office Supplies \$2000	\$5,000.00
Grants		\$20,000.00
Local Transportation		\$500.00
Purchase of Services (Contracts)	Videography (Public Meetings) \$5000, Printing \$3000, Virtual Assistant \$5000, Website/Webhosting \$1500	\$14,500.00
Bank Charges, Transfers & Petty Cash	Bank Charges \$100, New Checkbook \$200	\$300.00
Other	Nominal Refreshments \$500, Beautification/Neighborhood Improvements (\$1500/SMD plus \$1000 extra for 01,02 and 04) \$18000	\$18,500.00
Grand Total		\$58,800.00
Estimated FY16 Allotment		\$22,158.00

Approval of Contract for Video Recording.....Commissioners
 Comm. Hobaugh moved to approve the contract as written for Woge Media. Comm. Holliday added a friendly amendment to include the requirement of monthly invoices which was accepted by Comm. Hobaugh. The motion was seconded and passed by voice vote.

Grant Guidelines Amendment to require 501C3 Status.....Comm. Barnes
 Comm. Barnes moved that ANC 5E provide funding to non 501C3 organizations. Comm. Quinn moved to table this item until the February meeting. Motion to table was seconded and passed voice vote.

Bylaws Amendment Proposal (Re; Agenda).....Comm. Pinkney
 Comm. Pinkney recommended the addition of the requirement to send out the agenda for the executive meeting 5 days prior to the meeting to the ANC 5E Bylaws.

Approval of Nameplate Expenditure Commissioners
 Comm. Quinn moved to approve \$1000 for name plates under office supplies of the budget. Motion was seconded and passed by voice vote.

Approval of Mediator.....Comm. Hobaugh
 Comm. Hobaugh presented two options for mediation services. Comm. Pinkney moved to table until the February meeting to allow Comm. Steiner to contact her potential mediator. Motion to table was seconded and passed by voice vote.

Comm. Pinkney left meeting at 9:01 p.m.

Comm. Steiner left meeting at 9:05 p.m.

Part IV: Community Concerns

- 1) One community member shared the online publication DCVoice.com
- 2) A community member shared that the Edgewood Civic Association meeting is on Monday at 7 p.m.

Part V: Voting Support Requested

Ceremonial Renaming of the 2300 block of 4th Street, NE as “Maverick Room Way”.....Councilmember Grosso

Comm. Hobough stated that she would let CM Mendelson’s office know that the ANC had addressed this item at this meeting, but did not have enough community support for or against to vote on a resolution.

Comm. Lewis left meeting at 9:15 p.m.

BZA Case No. 19018 Zoning, 2026 North Capitol Street, NW.....Comm. Pearl
Comm. Pearl recused himself from voting on this matter. Comm. Holliday moved that ANC5E would support the Bloomingdale Civic Association decision on this matter. The motion was seconded and passed by voice vote.

Request for Use of Public Space (Anxo – 300 Florida Avenue, NW)Comm. Quinn
Comm. Quinn moved to support the Bloomingdale Civic Association decision on this matter. Motion was seconded and passed by voice vote.

Security FundComm. Quinn
Comm. Quinn moved to pay Security Fund payment. Motion was seconded and passed by voice vote.

Part VI: Information Updates

Rock & Roll DC Marathon.....Diane Romo Thomas
The course is the same as last year’s course. The band that was moved last year due to community feedback will stay in new location this year.

Meeting adjourned at 9:26 p.m.